

Audit Commander

Ageing data in Access

Audit task in brief

Perform ageing of amounts by date.

Data source(s)

- Access database

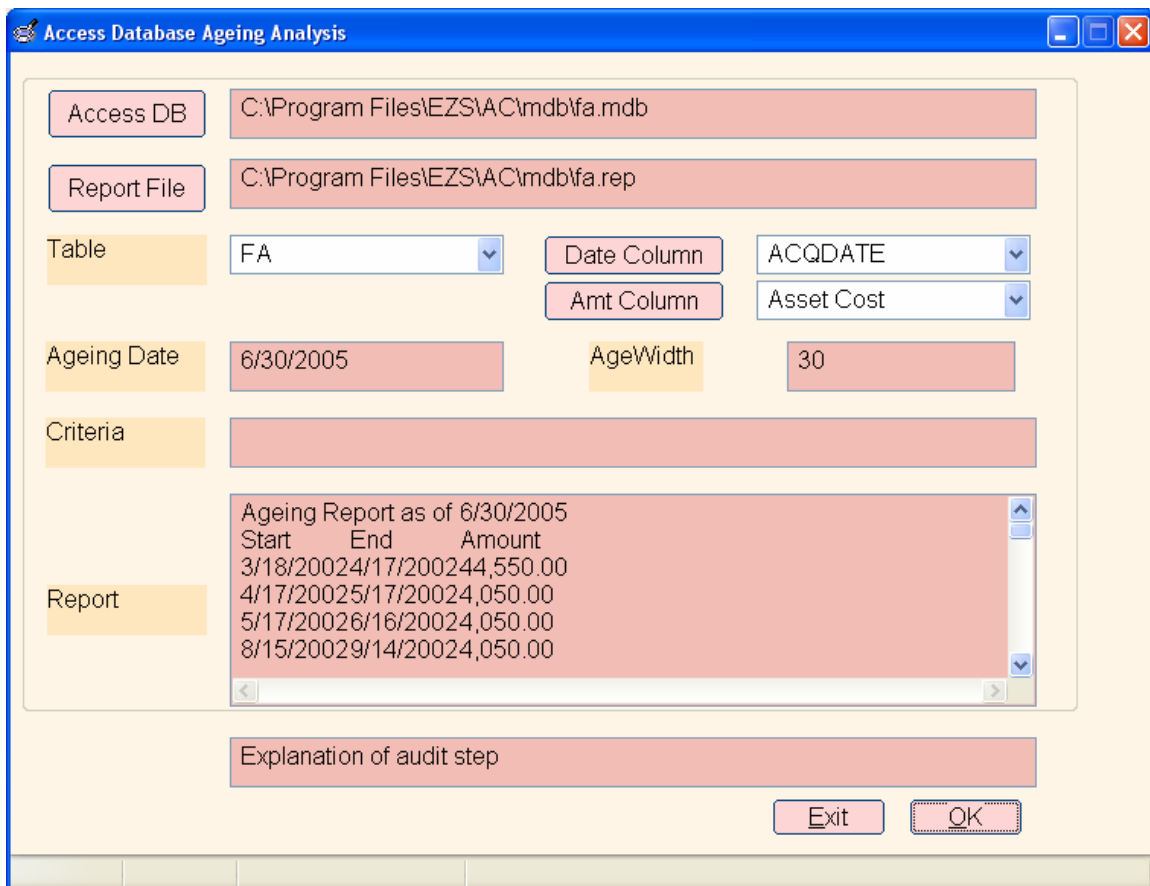
Typical Audit Uses

Accounts receivable testing, accounts payable testing.

Description of Output

Amounts are classified by date range into totals. Date ranges are set according to the ageing date specified and the width of the ageing bin (e.g. 30 days)/

Form Image



Access Database Ageing Analysis

Access DB: C:\Program Files\EZS\AC\mdb\fa.mdb

Report File: C:\Program Files\EZS\AC\mdb\fa.rep

Table: FA

Date Column: ACQDATE

Amt Column: Asset Cost

Ageing Date: 6/30/2005

AgeWidth: 30

Criteria:

Report:

Start	End	Amount
3/18/2002	4/17/2002	44,550.00
4/17/2002	5/17/2002	4,050.00
5/17/2002	6/16/2002	4,050.00
8/15/2002	9/14/2002	4,050.00

Explanation of audit step

Exit OK

XL Audit Commander

data analysis made easier ...

Audit Commander

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How to complete the form and run it

The following steps should be used to complete and run the form:

1. Select the name of the Access database containing the data to be tested.
2. A default report file name will be generated, change the name if required
3. Select the table containing the data to be tested from the drop down list (Table must consist of names with no embedded spaces – use underscores to replace spaces)
4. Select the column to be used for the date ageing (must be a date column)
5. Select the amount column to be used for the ageing (must be numeric)
6. Specify any criteria to be used to focus the analysis, e.g. Cost > 100 will limit the analysis to just those rows which have a cost amount in excess of \$100
7. Specify the ageing date, i.e. the date being used to classify the amounts
8. Specify the ageing width, i.e. the number of days in each ageing “bucket”, e.g. 30 days.
9. Click the “OK” button to start the analysis.
10. Once all testing has been completed, click the “Exit” button to close the form and return to the main menu.

Example Output

Examples of reports can be seen at http://ezrstats.com/IIA_CDRUN/Doc/Reports.pdf